



UNIVERSITY OF LEEDS

CANDIDATE BRIEF

**Upper Duddon Community Tree and Wildflower Project Assistant,
School of Earth and Environment, Faculty of Environment**



Salary: Grade 5 (£29,588– £33,002 p.a. depending on experience)

Reporting to: Dominick Spracklen

Reference: ENVEE1850

Location: Please note this post is based in Duddon Valley, Cumbria

Fixed Term for 24 months to complete specific time limited work.

1FTE, 35 Hours per week

We are open to discussing flexible working arrangements.

Upper Duddon Community Tree and Wildflower Nursery Assistant

School of Earth and Environment, Faculty of Environment

Overview of the Role

Are you a highly motivated to develop a community tree and wildflower? Are you capable of building relationships with the local community?

The Upper Duddon Landscape Recovery project is an ambitious, multi-partner project restoring habitats and nature to the Upper Duddon valley in the Lake District National Park. The project is funded through Defra's Landscape Recovery scheme. It brings together farmers, the local community and environmental organisations to deliver large-scale restoration of habitats across a farmed and forested upland landscape in Cumbria. The project includes the National Trust, Forestry England, South Cumbria Rivers Trust, the University of Cumbria and Natural England.

We're setting up a Community Tree and Wildflower Nursery to supply high-quality, locally sourced plants for the project. We're looking for a Nursery Assistant to help with the day-to-day running of the nursery and to support local people in getting involved. As a highly motivated Nursery Assistant you will develop the Community Tree and Wildflower Nursery for the Upper Duddon Landscape Recovery Project. This is a fantastic opportunity for someone who enjoys hands-on work, cares about plants and nature, and wants to help communities play a key role in landscape recovery.

This is a full time position, based in the Duddon Valley in Cumbria.

What does the role entail?

As a Nursery Assistant, your main duties will include:

- Develop and run the Community Tree and Wildflower nursery;
- Plant care and propagation
- Seed collection and processing
- Build and maintain relationships with the local community;
- Run volunteer and community events at the nursery;
- Assist the Volunteering Officer to run volunteer events;



- Work closely with the National Trust, Forestry England and other project partners and project staff to deliver project objectives;
- Attending training events and visits to similar projects;
- Maintaining your own continuing professional development.

These duties provide a framework for the role and should not be regarded as a definitive list. Other reasonable duties may be required consistent with the grade of the post.

What will you bring to the role?

As a Project Assistant, you will have:

- Experience of working in a tree or wildflower nursery;
- Experience of working with volunteers;
- Experience of working with the local community
- Passion for ecological restoration;
- The ability to work on own initiative to organise, prioritise and plan work independently and effectively to meet tight deadlines;
- A full UK driving licence and access to a vehicle;
- An Outdoor First Aid qualification;
- Ability and willingness to work in the Duddon Valley, Cumbria.

How to apply

You can apply for this role online; more guidance can be found on our [How to Apply](#) information page. Applications should be submitted by **23.59** (UK time) on the advertised closing date.

Contact information

To explore the post further or for any queries you may have, please contact:

[Dominick Spracklen](#), Professor

Tel: +44 (0) 113 343 7488

Email: D.V.Spracklen@leeds.ac.uk



Additional information

Find out more about the [School of Earth and Environment](#)

Find out more about the [Faculty of Environment](#)

Find out more about our [Research and associated facilities](#).

Find out more about [equality](#) in the Faculty.

Our University

As an international research-intensive university, we welcome students and staff from all walks of life and from across the world. We foster an inclusive environment where all can flourish and prosper, and we are proud of our strong commitment to student education. Within the Faculty of Environment we are dedicated to diversifying our community and we welcome the unique contributions that individuals can bring, and particularly encourage applications from, but not limited to Black, Asian and ethnically diverse people; people who identify as LGBT+; and people with disabilities. Candidates will always be selected based on merit and ability.

The Faculty of Environment has received a prestigious Athena SWAN silver award from [Advance HE](#), the national body that promotes equality in the higher education sector. This award represents the combined efforts of all schools in the Faculty and shows the positive actions we have taken to ensure that our policies, processes and ethos all promote an equal and inclusive environment for work and study.

Working at Leeds

We are a campus based community and regular interaction with campus is an expectation of all roles in line with academic and service needs and the requirements of the role. We are also open to discussing flexible working arrangements. To find out more about the benefits of working at the University and what it is like to live and work in the Leeds area visit our [Working at Leeds](#) information page.

Candidates with disabilities

Information for disabled candidates, impairments or health conditions, including requesting alternative formats, can be found under the 'Accessibility' heading on our



[How to Apply](#) information page or by getting in touch by [emailing HR via hr@leeds.ac.uk](mailto:hr@leeds.ac.uk).

Criminal record information

Rehabilitation of Offenders Act 1974

A criminal record check is not required for this position, however, all applicants will be required to declare if they have any 'unspent' criminal offences, including those pending.

Any offer of appointment will be in accordance with our Criminal Records policy. You can find out more about required checks and declarations in our [Criminal Records](#) information page.

